

Freeman Academy Yankton Shuttle

PASSENGER AGREEMENT

Full Name

Freeman Academy initiated this service to make the school more accessible for Yankton-area families. We realize this service is an investment in the future and is a convenience for our families. The Freeman Academy board of directors has committed to this program for three school years, through the spring of 2020, with hopes of continuing the Yankton Shuttle for the benefit of our students.

The Yankton Shuttle will regularly transport students to and from school on a schedule including pickup and drop off times and locations determined by the driver and Freeman Academy. Delays or cancellations will coincide with the school schedule and will be posted on the school's website, on the WNAX and KYNT websites and with local media as listed in the student handbook. Sometimes weather conditions in Yankton are worse than in Freeman. The shuttle driver will contact families directly if weather conditions in Yankton necessitate route-specific changes.

Participating parents and students agree to:

1. **Select a service level** (daily, trimester, or annual) and **fill out the Route Planning Information** sheet.
2. Understand the shuttle must maintain a schedule and is **not required to wait more than three minutes** for a late passenger. It is your responsibility to be on time and notify the driver if you cannot meet the scheduled pickup time. We realize family life and unforeseen circumstances sometimes necessitate a last minute decision to ride the shuttle. When this happens, text Joe Mason between 6:00-6:40 am with your request. He will decide if the route can accommodate your family that day.
3. **Contact the driver by Friday of the week prior** with next week's schedule, if a student is not riding the shuttle on the same days each week.
4. **Follow student conduct guidelines** as outlined in the Student Handbook. Students must be respectful to each other and not distract the driver. Food may not be consumed on the shuttle unless special circumstances warrant it.
5. **Wear safety belts** properly at all times when the shuttle is in operation.
6. **Notify the driver in advance** whenever you won't be riding the shuttle. For vacation, doctor visits or other planned absences, please notify the driver by Friday of the week prior to the absence.
In case of sudden illness, call/text Joe Mason at 605-661-0937 before 10 pm the night before school or between 6:00-6:40 am on the school day.
7. Notify Karen Schultz, financial manager, at kschultz@freemanacademy.org or 605-925-4237 extension 224 at least **14 days in advance to withdraw** from your shuttle service. Be sure to also notify the driver as well.
8. **Use the supervised classroom** from 3-4 pm when elementary students wait for the shuttle departure at 4 pm.

9. Pay the fees.

The transportation service has several rate options. Notice that the best rate is for subscribing for the full year. We also provide discounts for families with multiple students. Transportation fees may be paid monthly, by trimester or in full. Payment arrangements should be made with Karen Schultz, financial manager, at kschultz@freemanacademy.org or 605-925-4237 extension 224.

<i>Item</i>	<i>1 Student</i>	<i>2 Students</i>	<i>3 Students</i>
<i>Daily service</i>			
Per ride	\$5	\$10	\$15
Per day	\$10	\$20	\$30
<i>Trimester service</i>			
All rides	\$360	\$540	\$690
Mornings only OR Afternoons only	\$200	\$300	\$385
<i>Annual service</i>			
All rides	\$995	\$1,495	\$1,900

Daily rates are available for occasional riders by making special arrangements with Karen Shultz. Those committed to riding the shuttle on a regular basis will receive seating priority over occasional riders. No reimbursements are given for days the shuttle isn't used.

I have read the above Yankton Shuttle Passenger Agreement and agree to be bound by its terms. I understand participation is a privilege and not a benefit of enrollment at Freeman Academy. I also understand that breach of such terms will result in termination of our participation in the Yankton Shuttle.

Signature of the Parent or Guardian

Date

Signature of Student

Date

Signature of Student

Date

Signature of Student

Date

Freeman Academy Yankton Shuttle

2017-2018 Route Planning Information

Please submit this sheet to Karen Schultz, financial manager, at kschultz@freemanacademy.org or 605-925-4237 extension 224.

Yankton departure times – 6:50-7:00 am dependent on location. For 10am late starts due to bad weather, departure will be pushed back to 8:50-9:00 am.

Yankton group pickup location – 6:50 am Avera Sacred Heart Hospital* parking lot, north end

Freeman Academy departure time – 4:10-4:15 pm

Yankton group drop-off location – 4:50-5:00 pm at Avera Sacred Heart Hospital*

*this location will change soon to Mount Marty College northwest parking lot

Driver: Joe Mason, jmason@freemanacademy.org, 605-925-4237 ext. 239, cell 605-661-0937.

Payment/service changes: Karen Schultz, kschultz@freemanacademy.org ext. 224.

Concerns and feedback: Nathan Epp, head of school, nepp@freemanacademy.org, ext. 228.

3-4 pm classroom supervisor: Kelsey Ortman, kortman@freemanacademy.org, During the school day, please leave messages for Kelsey at her office, extension 232. Between 3-4pm, please call the classroom at extension 256.

Parent/guardian name _____ Cell phone _____

Parent/guardian name _____ Cell phone _____

Home
Address _____

Which service will you use: Daily Trimester Annual

Which days will each student use the Yankton Shuttle this trimester?

Student Name	Student Cell Number	Monday	Tuesday	Wednesday	Thursday	Friday
David	605-000-0000	AM PM	AM PM	AM PM	AM PM	AM PM
		AM PM	AM PM	AM PM	AM PM	AM PM
		AM PM	AM PM	AM PM	AM PM	AM PM
		AM PM	AM PM	AM PM	AM PM	AM PM
		AM PM	AM PM	AM PM	AM PM	AM PM

If a student's schedule changes for second or third trimester, please contact Karen Shultz.