

OnLine Instructions for TRIP

Enroll in the FA TRIP program directly at www.shopwithscrip.com by following the prompts under "how to enroll/register" and then "join a scrip program." Freeman Academy's enrollment code is F2L134A922L38.

To access an account that has already been set up by the coordinator, click on "sign in." Username likely is your email address; click on "forgot password" and follow the prompts. If difficulties are encountered, please check with the coordinator to avoid setting up a duplicate account.

Click on "Dashboard" to access the options under "Family Functions." Here is where you can review your order history or change your profile/password. You may also register for PrestoPay to make ACH payments for online orders. The "Family Registration" video at the top of the PrestoPay screen provides further instructions for that process.

When ready to place your order:

1. Click on "express order."
2. Follow on-screen helps until you have entered all items to be ordered.
3. Items entered will remain in your shopping cart even if you exit the website.
4. When ready to submit your order, click on "cart" and verify your order.
5. If correct, click "submit order."
6. We recommend printing the order for your records.
7. Payment may be made via PrestoPay or by check in the office or one of the drop boxes.
8. The full list of national retailers can be accessed at the bottom of any page within the ShopWithScrip website.

Additionally:

- Cards from select national companies can be reloaded directly on the ShopWithScrip website. The card must have been purchased initially through TRIP, and reload orders are filled within a maximum of 24-48 hours.
- ScripNow! is the method by which "electronic cards" can be ordered online. E-cards are available within minutes after being submitted and can also be sent as gift cards to other email addresses.
- The coordinator cannot submit proxy orders for electronic orders, so individual customers must enter them directly online. The companies that offer Reloads or ScripNow! are indicated on the retailer list.
- There is no shipping fee for either of these electronic options, so orders containing only Reloads or ScripNow! can be processed independently of our bi-weekly cycle when paid for via PrestoPay.
- For those interested in using MyScripWallet, where scrip can be processed electronically, go to www.myscripwallet.com/#/home for instructions. Use your ShopWithScrip username and password to proceed.

More information about these options can be found under www.shopwithscrip.com, or contact: Barb Yoder, mbyoder@goldenwest.net
605-925-4713 (home) or 605-610-7729 (cell)